



**ST. CHARLES HEALTH SYSTEM**  
**Redmond Campus Volunteer Opportunities**  
**Kara Magee, Volunteer Coordinator: (541) 706-2657**

### St. Charles Cancer Center

#### **Patient Ambassador/Greeters**

Greet and direct patients, families and visitors entering the Cancer Center of the Cascades to appropriate areas and traffic control. Assist nurses and staff with escorting of patients to treatment rooms and infusion area. Update patients in waiting areas on delays. Retrieve relief items for patients in treatment areas such as warm blankets, juice and hot or cold beverages by direction of staff.

#### **Integrative Therapies Volunteer**

Licensed Reiki practitioners are welcome to assist the cancer patients with complimentary therapies. Please note that special certifications are required for this position.

### Patient and Family Liaison

#### **\*Emergency Department Volunteer**

Greet and direct patients, families and visitors. Assist nurses and ED staff with escorting visitors (excludes patients) to treatment rooms. Report problems in waiting area to triage nurse and/or assistant unit manager. Update patients in waiting areas on delays. Retrieve relief items for patients in waiting areas such as warm blankets or ice bags as directed by triage nurse.

#### **\*Information Desk**

Answer phones, greet guests and give directions. Assist in discharges when called for by nurses. Familiarity with hospital and community recommended. Continuous walking required. Additional information given to be 'certified' in blood transport from our laboratory to patient rooms. Must be able to move patients of varying sizes in wheelchairs.

#### **\*Patient Visitors**

Some of our patients on the upper floors get bored and lonely throughout the day. Sometimes a smiling face and a helping hand are all that separates them from depression and a recovery-focused demeanor. Spend some time talking with them, reading to kids, playing a game or two or just watching television. The mere presence, at times, can have amazing healing properties.

### Retail Services:

#### **Gift Store**

Greet customers and ring up sales in Point-of-Sales cash register. Provide a friendly caring atmosphere to all our customers. Be knowledgeable about store inventory and available merchandise. Assist customers with purchases and process phone orders.

#### **Gift Store Manager and Buyer**

We are currently looking for parties that may be interested in taking over control of the Gift Store from our current volunteers who wish to step back into a less time-heavy role. This position would ask volunteers to contribute to purchasing new product, pricing new product, display organization, year-end inventory, managing volunteer scheduling and watching financial reports and forecasts.

## Clerical Services

### **Data Entry and Admitting/Pre-Surgery**

Perform clerical projects as requested (i.e. compile packets, adhere labels, fold and stuff envelopes). Data entry positions also needed to perform data entry projects as requested. Ability to learn and apply basic computer skills including locating and opening documents, completing forms, opening and sending email messages.

## Clinical Support:

### **Unit Supply Stocking**

Support the backbone of our hospital by supporting our nurses! Rooms on each of our medical and surgical floors require restocking on a regular basis. Nurse servers inside and out need everyday supplies like combs, toothbrushes, towels, as well as health care equipment like flushes, bandages, masks, etc. The Emergency Department also needs help in filling nurse servers to assist our patients in dire need.

## St. Charles Hospice:

### **Hospice Volunteer**

Visit patients and families in their home providing companionship, friendly visits or respite for caregivers. Assist with administrative tasks in the office. Work with hospice bereavement coordinator to co-facilitate support groups or provide bereavement check-in visits or phone calls. Contact Hospice Volunteer Supervisor, Carol Pfeil at 541-706-6700 or [cepfeil@stcharleshealthcare.org](mailto:cepfeil@stcharleshealthcare.org).

## Atmospheric Support:

### **\*Musicians**

Create a healing environment for guests and staff by playing quiet, background music in our lobby. Generally looking for talented piano players and guitarists. Additional instruments considered on a case-by-case basis. Eligibility based upon simple audition and education. Music may be played on the floors where patients stay pending a request to the floor manager.

## Pet Therapy:

### **\*Dog Therapy Team**

Come help soothe patients, families and staff using our four-legged friends! Take your dog through multiple floors on special visits using dog's natural calmness healing energy promote a speedy and comfortable recovery from even the most strenuous of procedures. Registration with ATD, TDI or Pet Partners required. Annual exams, vaccinations and tests are required for participation in this program.

**Substitutes are needed in all areas.**

**\*Areas with late afternoon, evening or weekends shifts available.**